

AN ORDINANCE approving the awarding of Reference #0543 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ALLEN BUSINESS MACHINES for the Animal Control Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #0543 between the City of Fort Wayne, by and through its Department of Purchasing and ALLEN BUSINESS MACHINES (lease not awarded to the lowest bidder) for the Animal Control Department, is hereby ratified, and affirmed and approved in all respects, respectfully for:

the lease of a Sharp SF-7910 copier for the Animal Control Department;

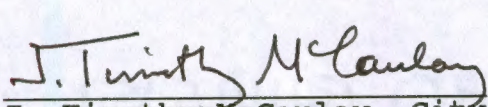
involving a total cost of Two Thousand Six Hundred Forty-Two and 76/100 Dollars (\$2,642.76).

SECTION 2. Prior Approval has been requested from Common Council on JULY 13, 1993. Two copies of said Reference are on file with the Office of the City Clerk and made available for public inspection, according to law.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.


Council Member

APPROVED AS TO FORM
AND LEGALITY


J. Timothy McCaulay, City Attorney

REF. NO.: 0543
DEPT: ANIMAL CONTROL
DATE: 07/07/93
ITEM/SERVICE: 36 MONTH LEASE OF COPIER

PURCHASING INFORMATION

ADVERTISED BID: NO
DATES ADVERTISED:
OPENING DATE:
WRITTEN QUOTE: YES
DUE DATE: 05/12/93
VERBAL QUOTE: NO
SINGLE SOURCE: NO
NO. OF VENDORS NOTIFIED: 6
NO. OF VENDORS RECEIVING BID: 6
NO. OF VENDORS RETURNING BID: 5
NO. OF VENDORS DISQUALIFIED: 0
NO. OF VENDORS NOT RESPONDING: 1

DATE SENT TO DEPT FOR RECOMM: 05/13/93

DATE RECOMMENDATION REC'D IN PURCH 05/27/93

COUNCIL INFORMATION	DATES SENT	EXTENSION DATES
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DATE INFO SENT TO LAW DEPT:	07/07/93	
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INTRODUCTION DATE:	07/13/93	
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DISCUSSION DATE:	07/27/93	
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PASSAGE DATE:	07/27/93	
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ORDINANCE NO:

AMOUNT APPROVED AND/OR SPENT
LAST YEAR:

R.F.Q. #0543
ANIMAL CONTROL
3ACD050

VENDOR	MAKE/MODEL	PRICE
PERRY CORP	KONICA 2020	\$2,540.00
PERRY CORP	KONICA 1590	\$2,280.00
ALLEN BUSINESS MACH	SHARP SF-9550	\$2,100.00
ALLEN BUSINESS MACH	SHARP SF-7850	\$1,707.00
ALLEN BUSINESS MACH	SHARP SF-7900	\$2,170.00
ALLEN BUSINESS MACH	SHARP SF-2022	\$2,934.00
ALLEN BUSINESS MACH	SHARP SF-2027	\$3,251.00
NEEDHAMS BUSINESS MACH	MITA DC-1685	\$2,937.10
NEEDHAMS BUSINESS MACH	MITA DC-1855	\$2,157.00
XEROX	XEROX 5320	\$4,375.00
COPYRITE	SELEX 1455	\$1,654.00
COPYRITE	SELEX 2580	\$3,319.00

PLEASE REVIEW AND RETURN YOUR RECOMMENDATION IN WRITING
TO ME. THANKS, PHYLLIS - PURCHASING

REQUEST FOR QUOTATION

City of Fort Wayne

DEPARTMENT OF PURCHASES
 NUMBER ONE EAST MAIN STREET ROOM 350
 FORT WAYNE, IN 46802
 FAX 219-427-1393

PLEASE INDICATE THIS NUMBER
ON ALL CORRESPONDENCEQUOTE
NO.

0543

DATE OF REQUEST

05/05/93



Quotations

Sealed
BidsWILL BE RECEIVED AT
THIS OFFICE UNTIL

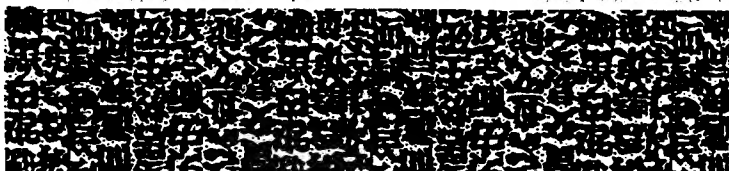
05/12/93 - 11:00 A.M.

PAGE



TO

ALLEN BUSINESS MACH
 1816 S CALHOUN ST
 FORT WAYNE IN 46802



The Contractor and his sub-contractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to his hire, tenure, conditions or privileges of employment or any matter directly or indirectly related to employment, because of his race, color, religion, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

REQUEST FOR QUOTATION THIS IS NOT AN ORDER

PLEASE QUOTE BELOW LOWEST PRICES, WHICH MUST INCLUDE ALL DELIVERY CHARGES (INCLUDING FREIGHT, PARCEL POST AND EXPRESS) UNLESS OTHERWISE SPECIFIED, FOR PURCHASING MERCHANDISE OR SERVICE DESCRIBED BELOW.

QUOTATIONS WILL BE OPENED IN ACCORDANCE TO RULES AND REGULATIONS ON THE REVERSE SIDE OF THIS SHEET.
 RESPECTFULLY,

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	EA	COPY MACHINE AS PER THE ATTACHED SPECIFICATIONS		
		CONTACT: ANIMAL CONTROL-BELINDA (219) 427-1244		
		CONTACT: PURCHASING-PHYLLIS A DAVIS (219) 427-1376		
		PRICES MUST BE HELD FIRM FOR 90 DAYS AFTER THE DATE OF THE OPENING.		
		IN ORDER TO DO BUSINESS WITH THE CITY OF FORT WAYNE, YOU MUST PROVIDE YOUR FEDERAL ID NO. 35-11080-45		
		FAILURE TO RETURN THIS FORM COMPLETED IN ITS ENTIRETY WILL RESULT IN REJECTION OF YOUR QUOTATION		
		THIS IS A SEALED QUOTATION - ENVELOPES WILL NOT BE OPENED UNTIL THE DATE AND TIME STATED ABOVE. WE WILL NOT ACCEPT ANY LATE OR FAXED QUOTATIONS.		
		ALWAYS RETURN THIS COPY OF THE QUOTATION TO THE CITY PURCHASING DEPARTMENT WHETHER OR NOT YOU ACCEPT/DECLINE TO QUOTE.		
		TOTAL PRICE _____ DELIVERY _____ F.O.B. _____		

THIS IS ONLY AN INVITATION TO QUOTE AND NOT AN ORDER. THE ABOVE QUOTES ARE SUBMITTED IN ACCORDANCE WITH THE REGULATIONS ON THE REVERSE SIDE OF THIS SHEET.

SIGNATURE OF BIDDER

DATE: 5-12-93

VENDOR 3

Read the first time in full and on motion by Long, seconded by Long, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Common Council Conference Room 128, City County Building, Fort Wayne, Indiana, on _____, the _____, day of _____, 19____, at _____ o'clock _____ M., E.S.T.

DATED: 7-13-93

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Lunsey, seconded by Lunsey, and duly adopted, placed on its passage. PASSED ~~LOST~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	9			
BRADBURY	✓			
EDMONDS	✓			
GiaQUINTA	✓			
HENRY	✓			
LONG	✓			
LUNSEY	✓			
RAVINE	✓			
SCHMIDT	✓			
TALARICO	✓			

DATED: 7-27th 93

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)

(SPECIAL)

(ZONING)

ORDINANCE

~~RESOLUTION~~

NO.

1-65-93

on the 27th day of July, 1993

ATTEST:

(SEAL)

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Mark C. GiaQuinta
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 28th day of July, 1993, at the hour of 11:30 o'clock A. M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 28th day of July, 1993, at the hour of 10:30 o'clock P M., E.S.T.

PAUL HELMKE
PAUL HELMKE, MAYOR

Memorandum

July 1, 1993

J-93-07-04

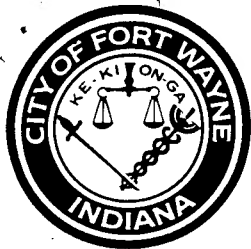
To: Common Council Members

From: Belinda Lewis, Dir. of Animal Control

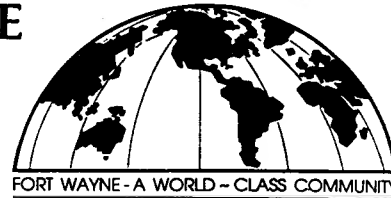
Subject: Purchase of Copy Machine

Background: Copies made on a daily basis to support the enforcement, animal reclaim, and education areas of the department. Previous, xerox copier broken and not repairable.

Recommendation: Although this was not the lowest bidder, this vendor offered the fastest service, lowest operating cost and overall lowest cost over a three year time period.



THE CITY OF FORT WAYNE



Paul Helmke
Mayor

July 7, 1993

The Common Council
Fort Wayne IN

RE: Reference No. 0543

Ladies and Gentlemen:

The Department of Purchases respectfully requests "Prior Approval" of Reference No. 0543, with respect to the lease of a Sharp SF-7910 copier for the Animal Control Department. Due to the fact that the old copy machine is broken and can not be fixed the Department would like to request a "Prior Approval". The cost reflects the most responsive of five (5) vendors and should be awarded to Allen Business Machine in the amount of \$2642.76. This will be a thirty-six (36) month lease, with payments of \$73.41 per month. This will be assigned a price agreement number upon Councilmanic approval.

DEPARTMENT OF PURCHASES

CITY OF FORT WAYNE

Dee Densel
Dee Densel, Director

Paul Helmke, Mayor

APPROVED:

ATTEST:

Sandra Kennedy, City Clerk

Attachment

An Equal Opportunity Employer
One Main Street, Fort Wayne, Indiana 46802

DIGEST SHEET

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Reference No. 0543 for the thirty-six (36) month lease of a Sharp SF-7910 copier for the Animal Control Department.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED: Copyrite was low, however they did not meet the specifications. Needhams Business Machine was lower on the cost of the copier but higher on maintenance costs, therefore that machine would cost more to operate.

EFFECT OF PASSAGE: Will be able to make copies.

IF REPLACEMENT, WHAT NECESSITATES: Existing copier is broken and can not be repaired.

EFFECT OF NON-PASSAGE: Will be unable to make copies of vital records.

MONIES INVOLVED: Allen Business \$2642.76

ACCOUNT INFO: Animal Control 010-017-OFFC-436A

PRICE AGREEMENT: YES

PURCHASE ORDER: NO

SOURCE OF FUNDING: Animal Control

PRIOR APPROVAL: Yes
(IF APPLICABLE)

DATE: July 13, 1993

BILL NO. S-93-07-04

REPORT OF THE COMMITTEE ON
FINANCE

ARCHIE L. LUNSEY & DONALD J. SCHMIDT - CO-CHAIRPERSONS
HENRY, EDMONDS, LONG

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the awarding
of Reference #0543 by the City of Fort Wayne, Indiana, by and
through its Department of Purchasing and ALLEN BUSINESS MACHINES
for the Animal Control Department

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

Archie L. Lunsey
Donald J. Schmidt
Henry Edmonds
David Long

DATED: 7-27-93

Sandra E. Kennedy
City Clerk